This program requires 30 credit hours, a written and oral comprehensive exam, foreign language exam and a thesis. Use this degree check sheet to assist with filing your Plan of Study (required by the university) and to track your progress in your degree.

Required Core (13)

One theory course (3 credits) must be an analytical course (MTC prefix). The second theory course (2-3 credits) may be a non-analytical course. MTC 520 Analytical Techniques is recommended, especially if you plan to complete a PhD. Two courses in Ethnomusicology ensembles must be taken with the second course concurrently with MHL 592.

Prefix	#	Title	Hours Needed	Hours Taken	Semester/Year	Notes
MHL	532	Music Bibliography	3			
MHL	668	Introduction to Ethnomusicology	3			
MTC			3			Must be an analytical course
MTC			2			
MUP	587		1			Ethnomusicology
MUP	587		1			Ensembles

Research (2)

Prefix	#	Title	Hours Needed	Hours Taken	Semester/Year	Notes
MHL	592	Research	2			Taken with MUP 587

Culminating Experience (6)

A culminating demonstration of professional capability in the major field, the student must submit a final project that demonstrates advanced competence in research and writing in musicology or ethnomusicology. The final project may be a thesis, a series of special papers, or a written work of equivalent scope.

Prefix	#	Title	Hours Needed	Hours Taken	Semester/Year	Notes
MHL	599	Thesis	2			
MHL	599	Thesis	2			
MHL	599	Thesis	2			

Other Studies in Music - Electives in music (6-9) and Open electives (0-3)

The elective is selected in consultation with the musicology faculty. This area allows you to customize the degree to meet your specific career interests and needs.

Prefix	#	Title	Hours Needed	Hours Taken	Semester/Year	Notes
						Up to 3 hours in related fields in consultation with committee chair.



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MA Check Sheet Guide

Academic Advising

Consult with the area coordinator for your faculty advisor assignment and then an assist you with coursework selection. Additionally, the School of Music, Dance and Theatre Office of Academic Affairs will assist you with filing your plan of study and can be reached by contacting Julie Krause (Julie.A.Krause@asu.edu).

Student Handbook

The student handbook should be used in conjunction with this degree check sheet. The current handbook can be found on the student canvas site. Students should also review the ASU Graduate Policies and Procedures handbook.

Degree Requirements

All work toward a master's degree must be completed within six consecutive years of the semester of entry.

Task/Milestone	Timeline
Diagnostic Exams	Before first semester (Jun. 15 for fall admission)
File Program of Study	Second semester.
Foreign Language Requirement	One foreign language is required and must be completed before the comprehensive exam.
Written Comprehensive Exam	After completion of coursework.
Oral Comprehensive Exam	Scheduled after written exam is complete. Can be scheduled in same semester as the written exam or in a later semester as approved by the committee.
Thesis Defense	Graduation semester.

Thesis Defense Timeline - Completed in final semester

Task/Milestone	Timeline
Review Steps to Graduation Workshop	By the end of the first week of class.
Plan of Study Review	One semester before Defense semester or by the end of the first week of classes in final semester.
Submit Z-Y Spreadsheet	Oct. 1. for fall graduation/Feb. 15 for spring graduation/Jun. 15 for summer graduation
Apply for Graduation	Oct. 1. for fall graduation/Feb. 15 for spring graduation/Jun. 15 for summer graduation
Determine Defense Date	At least 3 weeks before Defense.
Chair submits the Defense Re- quest Form	A minimum of 15 working/business days (3 weeks before date)See the Defense page for current semester deadlines.
Schedule Defense in My ASU and upload document to iPOS for format review	A minimum of 10 working/business days (2 weeks) before the Defense date.
Submit final format revisions to ASU Graduate College	
Complete Survey of Earned Doc- torates	See the Defense page for current semester deadlines.
Upload document to ETD/Pro- Quest	



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Graduate Coursework Curriculum Breakdown

Every course taken for a master's degree must have a graduate course number (500+). You will not receive graduate credit for courses at the 400-level or below. You may take courses at the 400-level or below, but the courses will not count toward your degree. When courses are double listed under both 400-level and 500-level numbers, always take the 500-level section. Courses at the 600- or 700-level are usually for doctoral students and require permission from your faculty advisor and the instructor of the course. You may take 600-level courses, but check first with the instructor or your faculty advisor. The MA degree in Music is accredited through the National Association for Schools of Music (NASM) and meets the curricular requirements as indicated below.

Studies in Major Area (14 credit hours) MHL 532 Music Bibliography (3) MHL 668 Introduction to Enthnomusicology (3) MHL 592 Research (2) MHL 599 Thesis (6)

Other Studies in Music (16 credits) MTC XXX: Music Theory Electives (5) MUP 587 Ethnomusicology Ensembles (2) Electives in Ethnomusicology and related fields (selected in consultation with faculty)(8-9)



Sample Plan of Study

Most students take two years (not including summers) to complete coursework with a third year to complete the thesis and defense. Here is a typical full-time plan.

Coursework	Priority Tasks
SEMESTER 1 MHL or /MTC Course (3) MHL 532 Music Bibliography (3) MUP 587 Ensemble (1) Major area coursework (2)	 Results from your graduate diagnostic exam in theory and musicology should be reviewed by your faculty advisor. Discuss what foreign language you will use to fulfill the foreign language exam requirement. Students on F-1/J-1 visa should discuss Curriculum Practicum Training option with advisor and Julie Krause in the School of Music, Dance and Theatre Office of Academic Affairs. Consider what electives might interest you both in the school and in other academic units. Join a student group, chamber ensemble, etc.
SEMESTER 2	
MHL or MTC Course (3) MUP 587 Ensemble (1) MHL 592 Research (2) Major area courswork (3)	 Complete the Foreign Language Exam Requirement Meet with Julie Krause to fill out your Plan of Study and ensure that you are on track to degree completion. Plan your second recital. Consult your faculty advisor on when you should register for your emphasis coursework.
SEMESTER 3	
MHL or MTC course (3) MHL or MTC course (3) Major area coursework (3)	 Update your POS with your full committee and any course changes by the end of the third semester Complete the Steps to Graduation Workshop
SEMESTER 4 -6	
MHL 599 Thesis (9)	 Attend the Steps to Graduation Workshop with the School of Music, Dance and Theatre Office of Academic Affairs. Confirm that you have an approved full committee in your Plan of Study beofre the graduation deadline. Schedule and complete defense Apply for graduation through <u>MyASU</u> by October 1 (fall graduation) or February 15 (spring graduation). Register for the master's written comprehensive exam at least 3 weeks prior to the exam date. See the <u>Master's Comprehensive Exams</u> website for exam dates and registration details. RSVP to Graduation ceremonies through your My ASU. Order Graduation regalia.

