

This document is designed to help you navigate the degree program and plan your academic coursework. The PhD in Music with a concentration in musicology requires a total of 90 credit hours of coursework. Students with a completed master's degree from an accredited institution recognized by the ASU Graduate College and approved by the musicology faculty may be awarded up to 30 blanket hours, leaving 60 credit hours of coursework to complete. Shaded sections of the check sheet represent possible blanket credit hours from a master's degree. Doctoral coursework may not be cross-listed with undergraduate-level courses.

Required Core (10 credit hours)

Prefix	#	Title	Hours Needed	Hours Taken	Semester/	Notes
MSI	601	Topic: Musicology	2			
MSI	602	Current Issues in Music Research	2			
MSI	755	Historical Research in Music	3			
MTC	520	Analytical Techniques	3			Required in PhD if not taken in MA.

Concentration (15 credit hours)

Nine credit hours in seminars are required at the PhD level. Two of the three seminars may be in an area outside of the music department and can be selected in consultation with your faculty advisor.

Prefix	#	Title	Hours Needed	Hours Taken	Semester/	Notes
MHL	632	Applied Musicology	3			
MHL	668	Introduction to Ethnomusicology	3			Or equivalent.
MHL	691	Seminar Elective	3			Must be in music.
MHL	691	Seminar Elective	3			May be in non-music.
MHL	691	Seminar Elective	3			May be in non-music.

Musicology Electives and Research (17 credit hours)

Prefix	#	Title	Hours Needed	Hours Taken	Semester/	Notes
MHL	598	Elective	3			Or an equivalent course.
MHL	590	Reading and Conference	2			
MHL	798	Research Colloquium	2			
MHL	798	Research Colloquium	2			
MHL	798	Research Colloquium	2			
MHL	792	Research	3			Two semesters completed under supervision by faculty
MHL	792	Research	3			

Electives and Master's Level Coursework - Include blanket credit hours from an earned MA (30 credit hours)
 The shaded section can include coursework from master's degree approved by the faculty advisor and as part of the 30 blanket credit hours. Coursework not completed in the master's will need to be taken during the PhD.

Prefix	#	Title	Hours Needed	Hours Taken	Semester/	Notes
MTC			3			Must be an Analytical course.
MHL	532	Music Bibliography	3			Required if not taken in MA
MHL	691	Seminar Elective	3			
MUP	5xx	Performance Ensemble	1			At the graduate level.
MUP	5xx	Performance Ensemble	1			At the graduate level.
MHL	599	Thesis	6			
MTC	5xx		2-3			May be improvisation or composition.
			10-11			Electives in music, other arts, or disciplines. 7-8 hours can be at the master's level. Any additional coursework must be selected in consultation with

Teaching Experience (6 credit hours)

Students will be supervised by faculty advisor.

Prefix	#	Title	Hours Needed	Hours Taken	Semester/	Notes
MHL	691	Music History Pedagogy	3			Or equivalent teaching preparation experience.
MHL	684	Internship	3			CPT application required for international students.

Culminating Experience (12 credit hours)

Prefix	#	Title	Hours Needed	Hours Taken	Semester/	Notes
MHL	799	Dissertation	12			Can be taken in any combination
MHL	799	Dissertation				
MHL	799	Dissertation				
MHL	799	Dissertation				

PhD Degree Check Sheet Guide

Academic Advising

The Musicology faculty will serve on your committee and can assist you with coursework selection. Additionally, the School of Music, Dance and Theatre Office of Academic Affairs will assist you with filing your plan of study and can be reached by contacting Julie Krause (Julie.A.Krause@asu.edu)

Student Handbook

The student handbook should be used in conjunction with this degree check sheet. The current handbook can be found on the student canvas site. Students should also review the [ASU Graduate Policies and Procedures](#) handbook.

Degree Requirements and Timeline

There are several milestones and requirements throughout the PhD program in addition to the required coursework listed above. All work towards a doctoral degree must be completed within ten consecutive years from the semester of entry.

Task/Milestone	Timeline
Diagnostic Exams	Summer before first semester (June 15)
First Year Review	Second semester (spring)
File Program of Study	Second semester (spring)
Two Foreign Language Exams	It is recommended that both languages be completed within the first two years of coursework and no later than the end of the fourth semester.
Second Year Review	Fourth semester (spring)
Written Comprehensive Exam	After completion of coursework and before the start of the fourth year.
PhD Portfolio	Prior to your oral comprehensive exam.
Oral Comprehensive Exam	Scheduled after written exam and PhD portfolio is complete. Can be scheduled in same semester as the written exam or in a later semester as approved by the committee.
Dissertation Prospectus Defense	Complete no later than one semester before your defense date and could be many semesters before the defense semester.
Dissertation Defense	Graduation semester

Dissertation Defense Timeline - Completed in final semester

Task/Milestone	Timeline
Review Steps to Graduation Workshop	By the end of the first week of class.
Plan of Study Review	One semester before Defense semester or by the end of the first week of classes in final semester.
Submit Z-Y Spreadsheet	Oct. 1. for fall graduation/Feb. 15 for spring graduation/June 15 for summer graduation
Apply for Graduation	Oct. 1. for fall graduation/Feb. 15 for spring graduation/June 15 for summer graduation
Determine Defense Date	At least 3 weeks before Defense.
Chair submits the Defense Request Form	A minimum of 15 working/business days (3 weeks before date) See the Defense page for current semester deadlines.
Schedule Defense in My ASU and upload document to iPOS for format review	A minimum of 10 working/business days (2 weeks) before the Defense date.
Submit final format revisions to ASU Graduate College	See the Defense page for current semester deadlines.
Complete Survey of Earned Doctorates	
Upload document to ETD/ProQuest	

Graduate Curriculum Breakdown

Every course taken for a doctoral degree must have a graduate course number (500+). Courses may be taken at the 400-level or below, but they will not count toward the degree requirements. 500-level courses that are double-listed as a 400-level course may not be used towards the MHL/MTC requirements. Two MTC analytical courses are required. MTC 520 Analytical Techniques is required if not completed at the master's level. The elective/concentration area of the check sheet allows students to customize the degree to meet specific career interests.

The PhD in Music with a concentration in musicology is an accredited degree through the National Association for Schools of Music (NASM) and meets the curricular guidelines as indicated below.

Studies in Major Area (63 credits)

Musicology (26 credits)

- MHL 532: Music Bibliography (3)
- MHL 691: Musicology Seminar (3)
- MHL 668: Introduction to Ethnomusicology (3)
- MHL 632: Applied Musicology (3)
- MHL 590: Reading and Conference (2)
- MHL 798 Research Colloquium (6)
- MHL Electives (6)

PhD Core (7 credits)

- MSI 601: Topic: Musicology (2)
- MSI 602: Current Issues in Music Research (2)
- MSI 755: Historical Research in Music (3)

Teaching Experience (6 credits)

- MHL 691: Music History Pedagogy
- MHL 684: Teaching Internship

Research and Dissertation (24 credit hours)

- MHL 599: Thesis (6)
- MHL 792: Research (6)
- MHL 799: Dissertation (12)

Other Studies in Music (10-11 credits)

- MUP 5xx Performance Ensembles (2)
- MTC 520: Analytical Techniques (3)
- MTC Electives (5-6)
(Must include one analytical course taken in PhD)

Electives (16-17 credits)

- MHL 691 Seminar (9)
- Graduate coursework in music or other departments at ASU (7-8)
- No more than 6 credits outside of music are recommended.
- Electives should be selected in consultation with the faculty.

NOTE: students may be exempt from completing MHL 532 in the PhD but need approval from the PhD faculty. See handbook for more information.

Sample Plan of Study

Most students take four years (not including summers) to finish the degree. Here is an example of a full-time plan. X = course chosen with faculty consultation. Students may have a different schedule than what is listed below.

Coursework	Priority Tasks
SEMESTER 1	
MSI 601 Topic: Musicology (3) MHL 668 Intro to Ethnomusicology (3) MHL 632 Applied Musicology (3) MUP Performance Ensemble (1)	<ul style="list-style-type: none"> • Results from your graduate diagnostic exam in theory and musicology should be reviewed by your faculty advisor. • MHL 532 Bibliography should be completed if not taken in master's • MHL 792 Research credits should be discussed with advisor. • Students on F-1/J-1 visa should discuss Curricular Practicum Training option with advisor and Julie Krause in the School of Music, Dance and Theatre Office of Academic Affairs. • Consider what electives might interest you both in the school and in other academic units. • Join a student group, chamber ensemble, etc.
SEMESTER 2	
MSI 602 Curr. Issues in Music Research (2) MHL 691 Seminar Elective (3) MHL 532 Music Bibliography (3) MUP Performance Ensemble (1) MHL 691 Seminar Elective (3)	<ul style="list-style-type: none"> • Begin process to identify a research topic with faculty advisor. • Complete your Plan of Study by the end of the third semester. • Meet with Julie Krause to fill out your Plan of Study and ensure that you are on track to degree completion.

SEMESTER 3	
MHL Elective (3) MHL 798 Research Coll. (2) MTC 520 Analytical Techniques (3) X	<ul style="list-style-type: none"> • Finish first foreign language exam.
SEMESTER 4	
MHL 691 Music History Pedagogy (3) MHL 798 Research Coll. (2) MSI 755 His. Research in Music (3) X (3)	<ul style="list-style-type: none"> • Foreign Language requirements should be completed by end of semester. Notify Office of Academic Affairs when requirements have been met. • Update any course changes on your Plan of Study by the end of the fourth semester.
SEMESTER 5	
MHL 798 Research Coll. (2) MHL 799 Research (3) MHL 799 Dissertation (n)	<ul style="list-style-type: none"> • Discuss timeline for written and oral comprehensive exams assuming foreign language requirements have been met. • Discuss Dissertation Prospectus timeline with advisor.
SEMESTER 6	
MHL 792 Research (3) MHL 684 Internship (3) MHL 799 Dissertation (n)	
SEMESTER 7	
MHL 799 Dissertation (n)	
SEMESTER 8	
MHL 799 Dissertation (n)	<ul style="list-style-type: none"> • Schedule Defense • Committee Chair schedules Defense. • Apply for graduation through My ASU by October 1 (fall) or February 15 (spring)